Henry County Sheriff's Office

Sheriff's Summer Camp Application

Keith McBrayer, Sheriff

2012

Please read thoroughly, complete the registration form and return it with the appropriate fee to be added to the list of participants.

Please note – First Come, First Serve.

Keith McBrayer, Sheriff of Henry County

Sheriff's Summer Camp Handbook

General Purpose:
As part of his ongoing commitment to our youth, Sheriff Keith McBrayer has developed a week long program consisting of a mix of indoor and outdoor activities with a strong emphasis on ethics and decision making.

The Sheriff's Summer Camp strives to provide an interesting and entertaining way to reach these goals by providing social, educational and recreational activities. The program is designed for youth ages 12, 13 and 14.

Hour of Operation:
Henry County Sheriff's staff will be on duty from 8:00 am until 5:00 pm.

Cost:
The cost of the camp is $45.00 per week per child. No refunds will be given after the 1st day of camp. There is a $25.00 fee for all returned checks. Payment is due with registration.

Staff:
Our staff consists of a core of certified law enforcement professionals specially trained to provide educational programs for children in our schools.

Lunch and Snacks:
Children who participate in the Sheriff's Summer Camp will be provided lunch with a drink and other refreshments. Please do not send food with your child unless a special diet is required.

Special Requirements:
If your child has any special requirement this is to be identified on the Sheriff's Summer Camp Registration form. Please make the staff aware at the time of registration.

Dress Code:
Good personal appearance, appropriate dress, proper behavior and cleanliness are vital to each member of our camp.

1. Comfortable clothing is necessary for daily activities. Therefore, an official Sheriff's Summer Camp T-Shirt will be provided.
2. Official Sheriff's Summer Camp T-Shirts MUST be worn every day. Please keep these shirts clean.
3. Tennis shoes are allowed and encouraged. NO flip flops.
4. Clothing shall be free from words, slogans or pictures that advertise drugs, sex or alcohol or which contains vulgar or offensive writing, racial slurs, suggestive pictures or emblems that refer to membership in gangs.
5. Shorts MUST comply with the Henry County Board of Education dress code.

Transportation:
It is the responsibility of the parent or guardian to transport the participant to and from the Sheriff's Office each day. During the week certain events require the transportation of the participants to other locations which will be done in the Sheriff's office vans and busses.

Medication:
If a child is to receive medication while at the camp, this requirement MUST be noted on the Sheriff's Summer Camp registration form and signed by the parent or guardian in the appropriate place. The Sheriff's Office on-duty nurse will oversee the dispensing of the medication. All medication must remain in the original container from the pharmacy.

Accident and Illnesses:
If a child is injured at our facility, an on-site medical professional will administer first aid. Parents then will be contacted in cases that are serious enough to warrant communicating. If the staff is unable to reach the parent(s), the emergency numbers (which should have been provided by the parent) will be called in an effort to find someone to come for the child. If an emergency occurs and parents/emergency contact person cannot be reached, an ambulance will be called at parent's expense.

If your child shows signs of illness, he/she should not be sent to the program, for seldom does a child improve on the way to the facility, therefore a day at home is considered a preventive medicine for others. If a child becomes ill while at the facility, you will be notified of this illness.

Sign In/Out:
A daily attendance log must be kept on all children that attend the program. Parents are to walk their child in and sign them in daily. Parents (or their documented designee) are also required to walk in and sign their child out at the end of the day.

Discipline:
Discipline is a joint effort on the part of the staff and child with the assistance of the parents. Specific rules of behavior are explained on Monday morning. For violation of rules or for other sufficient reason, the children will be removed from the program.

Henry county Sheriff's Office staff will have the final say in this matter.

Site Emergency:
In the event of an emergency or natural disaster, the following procedures will be in effect:

1. Children will remain at the sight until a parent or other authorized person can pick them up.
2. If the event of a site evacuation, children will be taken to local emergency shelter. The location will be posted on the facility door. Efforts will be made to contact parents if an evacuation becomes necessary.
3. Sheriff's Summer Camp staff will remain with the children until they are picked up.
4. Private vehicles will not transport children for any reason.

Use of Electronic Devices PROHIBITED:
The children attending this camp are expected to actively participate and interact with their fellow campers and the Sheriff's Office employees. Therefore, the possession of personal electronic devices is prohibited. This includes the following examples but is not limited to:

- Cell phones (all communications with campers will be handled through the contact information provided by the Sheriff's Staff)
- IPods or other devices for playing music or movies
- Nintendo or any type of gaming device
- Pocket PC's
- Or any other non-medical electronic device

All communication with campers will be done through the contact information provided by the Sheriff's Staff.

Office Of The Sheriff - Henry County

Keith McBrayer, Sheriff

FOR SHERIFF'S OFFICE USE ONLY
Received, Date:_____ Time:_____
Amount Paid: $ 45.00 Cash, Check#_____
Receipt # _____ By: _____

★ Sheriff's Summer Camp Registration ★

This registration request is for the **Sheriff's Summer Camp** scheduled on (check **ONLY** one):

☐ June 11-15, 2012 ---------- **OR** ☐ July 9-13, 2012 ----------

Instructions:

1. One registration form per participant.
2. Please print.
3. Must be completed in its entirety by a parent or legal guardian.
4. Selection for participants will be on a "first come, first serve" basis.
5. Payment must be submitted with this registration request.

Participant Information

Please identify which Henry County School this child attends. If home schooled, please enter the address where schooled:_____

Participant's Name: _____ Age: _____

Nickname: _____ Born: ____/____/_____ Sex: ☐ Male, ☐ Female

Address: _____ Apt: _____

City:_____ Zip: _____ Home Phone: _____

NOTE: The T-Shirts given to participants MUST be worn every day and may require periodic cleaning.

Parental or Guardian Information

Name: _____ Relationship: _____

Address: _____

Phones: Home: _____ Work: _____ Pager/Mobile: _____

Name: _____ Relationship: _____

Address: _____

Phones: Home: _____ Work: _____ Pager/Mobile: _____

Program Survey

How did you hear about the Sheriff's Summer Camp program?_____

_____

What is your reason for choosing this Summer Camp program? _____

_____

_____

NOTE: If any of this information should change while participant is attending camp, it is important that the Sheriff's Office be notified as soon as possible. Contact Lisa Keller at 770-288-7127.

SAMPLE APPLICATION FOR INFORMATION ONLY

Emergency Contact Information

Please give the name, address and phone number of two adults that may be notified in case of emergency or illness, when parents or guardians are not available. These people should live in Henry County. Please provide a telephone number where these people may be reached during program hours.

1. Name: _____ Relationship: _____

Address: _____ City: _____

Phones: Home: _____ Work: _____ Pager/Mobile: _____

2. Name: _____ Relationship: _____

Address: _____ City: _____

Phones: Home: _____ Work: _____ Pager/Mobile: _____

PARTICIPANT'S PHYSICIAN AND SPECIAL NEEDS

Physician's Name: _____ Phone: _____

Address: _____

Please list the name of your major medical health insurance company: _____

_____

Is the Participant covered under this health insurance company: ☐ YES, ☐ NO

List the medications participant is currently taking: _____

_____

Will the participant be taking medication during Camp? ☐ NO, ☐ YES (If yes, list the medication(s) to be taken and sign below* if you authorize the Sheriff's Office on-site nurse to oversee the dispensing of authorized medication)

List authorized medications participant will be taking: _____

_____

*I authorize the Sheriff's Office on-site nurse to oversee the dispensing of the authorized medication listed above: _____ SIGN HERE

List known allergies: _____

_____

Does the child have any special requirements that would keep him/her from participating in activities with a group of other children? If so, what is needed to enable him/her to participate? _____

_____

Is there any other information you would like to give us about your child to help us better care for him/her? _____

_____

_____

Does the participant require a special diet? ☐ NO, ☐ YES _____

_____

SAMPLE APPLICATION FOR INFORMATION ONLY

GENERAL WAIVER AND PHOTOGRAPH RELEASE

KNOW ALL MEN BY THESE PRESENTS:

That I,_____, Parent or Legal Guardian of _____ hereby release and discharge, and by these presents do for myself, my heirs, executors, administrators and assigns release and forever discharge Henry County, Georgia, the Henry County Sheriff's Office, and the Henry County Sheriff, and their respective members, employees, contractors, agents and representatives, of and from all claims, demands, damages, actions, causes of action or suits at law or in equity, of whatsoever kind or nature which I now have or may have hereafter, for or because of any matter or thing done, omitted, or suffered to be done by said entities prior to and including the date hereof, and particularly on account of all injuries both to person and property resulting, or to result, from participation in programs and activities sponsored by the Henry County Sheriff's Office during the Sheriff's Summer Camp.

Additionally, I hereby grant to Henry County, Georgia and the Henry County Sheriff's Office my absolute and unconditional permission to use, without charge, any and all photographs, video reproductions or other like kinds of imagery production taken during the event in which I or my likeness or image, or the likeness or image of my child or ward, may appear as the subject matter for publicity or any other purpose. I understand that my name or the name of my child or ward may be included with the photograph or other image.

The intent of this release is not to sell or publicize individual images of the parents or children attending this program. It is intended to make you aware that these images may appear with others or in groups on brochures, internal publications, or press releases promoting Sheriff's Office programs.

IN WITNESS WHEREOF, the undersigned hereby executes this release this _____day of _____,2012.

_____
Printed Name

SIGN HERE

_____
Signature

_____
Address

Signed in the presence of:

_____
Unofficial Witness

SAMPLE APPLICATION FOR INFORMATION ONLY

ACKNOWLEDGEMENT FOR RECEIPT OF HANDBOOK

By signing below I, the parent or guardian of _____ acknowledge that I have received a copy of the Sheriff's Summer Camp Handbook and I also agree to all the rules set forth in the Handbook.

Signature: _____ Date: _____ SIGN HERE

PAYMENT POLICY

Please initial this payment policy:

_____ I understand that payment for each session is due at time of registration. No refund will be given after the first day of camp.

PARTICIPANT RELEASE

Persons Authorized to Pick Up Your Child:

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

SPECIAL INSTRUCTIONS

This form can be changed/updated at any time during the Sheriff's Summer Camp. Your child will not be released to anyone not on this list without written permission from you submitted in advance.

SAMPLE APPLICATION FOR INFORMATION ONLY